SCGS Entry Requirements – International Students

1) *Sunshine Coast Grammar School* will consider enrolment applications from students wishing to apply for a Student Visa, subject to compliance with minimum requirements and conditions set by the School, and with legislative requirements of the State of Queensland and the Commonwealth of Australia, including any requirements to undertake extra tuition to learn English to meet the English language proficiency standard needed to enter mainstream classes.

2) Applications for enrolment must be made on SCGS Enrolment Application form. This must be correctly completed, and must be accompanied by the following documents to support the application:

   o Copies of Student Report Cards from the previous 1 year of study, including a copy of the latest Student Report;

   o A completed Reference Form from the student's current or most recent school Principal is also required if student Report Cards do not record student behaviour or commitment to studies;

   o A completed Subject Choices Form if appropriate;

   o Appropriate proof of identity and age;

   o Written evidence of proficiency in English as a second language

   o Photocopy or scanned copy of passport page with name, photo identification, passport number and expiry date

   o Letter of Offer from another registered provider if applicable

   o Enrolment Application Fee

3) Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.

4) An application for enrolment can only be processed when all of the above are in the hands of the Registrar.

5) Applications from overseas students are processed according to established policy and procedures, and are dealt with on their merits.

6) Assessment procedures include an evaluation of reports from previous schools and of English language proficiency. In cases where report cards are not available or are inconclusive for any reason, the school may require relevant testing of the applicant to assess the application.

7) Onshore applications for Years 11-12, where the student is transferring from another CRICOS registered provider, will only be considered where the transfer, if accepted, allows the student to achieve a successful study outcome at the end of the enrolment.

8) Offshore applications for enrolment in Years 11-12 will not be considered after the Year 11 course has commenced/ unless the student can complete course assessment before the end of the first semester of Year 11.

Sunshine Coast Grammar School requires evidence that the applicant's academic ability and English proficiency is sufficient to successfully meet the entry and curriculum demands of the intended course. This is a requirement under the 2018 National Code of Practice, Part B Standard 2.

Minimum academic and English language requirements are as follows:

<u>Academic Requirements</u>

1)   Students must provide evidence of satisfactory academic performance appropriate to entry to the Year level requested on the Application for Enrolment or offered as an alternative point of entry by the school in a Letter of Offer.

        a)   For Primary School – the Principal will make a decision based on academic and English ability.

        b)   For Year 7 – 12 students:

      i)   A pass level or "C" grade or better for the majority of core subjects. A 'C' grade or better for English.

<u>English Language Proficiency Requirements</u>

1)   Applicants are assessed individually based on the contents of their report cards and personal references, and may also be required to undertake a language proficiency test set by the school.

2)   If supplied, *Sunshine Coast Grammar School* will assess evidence of English language proficiency presented by a student at the time of application, but reserves the right to confirm the student's English language proficiency through additional tests.

3)   If not presenting appropriate evidence of English language proficiency at the time of application, *Sunshine Coast Grammar School* will assess the student's application for entry based on satisfactory test results as follows:

Acceptable Test	Minimum Test Result	For Entry to Year
IELTS	Bandscale 5	Year 10
IELTS	Bandcale 5.5	Year 11
IELTS	Bandscale 6	Year 12

4)   Students should note that if their language proficiency is below that outlined above, they may be required to undertake an intensive English language course before beginning mainstream studies.

5)   If undertaking an intensive English language course before beginning mainstream studies, English language proficiency will be reassessed at the conclusion of the language course to ensure the student's level of proficiency is sufficient to allow them to commence their mainstream course.